Anthropology 195CE: Ethnography and Experience in Los Angeles

Community and Corporate Internship Course

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Overview

Anthropology is a discipline that explores the diversity of human experience across time and space. It is also a discipline grounds its theoretical and analytical interventions in methods that seek to trace the concrete complexities social life in situ. Accordingly, anthropology provides resources to critically engage some of humankind's most vexing problems that range from intractable political conflicts to the consequences of globalization. The theoretical, analytical, and methodological tool kit that anthropologists rely upon is thus one that is, and should be, actively applied to the contemporary world around us, which significantly includes modern workplaces. Anthropology 195CE is a course that seeks to expose students to the concrete practice of anthropology outside of the classroom, in the larger Los Angeles community. Over the course of the 10-week quarter, Anthropology 195CE students draw on foundational examples of anthropological fieldwork to conduct their own analyses and interpretations of experiences in community and corporate internships. Weekly work culminates in a final ethnographic research paper.

STUDENT LEARNING OUTCOMES

Students enrolled in this independent study course will have the opportunity to:

- Define and apply the following core methodological and theoretical concepts: civic engagement, social responsibility, experiential learning, including participant observation, reflexivity, situated knowledge, and new economy.

- Apply academic knowledge and critical thinking skills to address situations and challenges that arise in 21st-century work environments.

- Develop and execute a research paper integrating analysis of experiential learning (i.e., an internship) with knowledge gained from an academic discipline.

- Explore how off-campus work experience contributes to an undergraduate's intellectual, personal, and professional development and informs future career choices.

ENROLLMENT REQUIREMENTS:
In order to enroll in Anthropology 195CE, a student must have junior or senior standing, have at least a 3.0 GPA, and complete a course contract. To enroll, follow the steps outlined at the CCE website. **Please have a signed contract ready to bring to your intake appointment.**

COURSE REQUIREMENTS:
1. Minimum of 80 hours of work at an off-campus internship (and a signed timesheet)
2. Weekly Written Assignments
3. Five one-on-one meetings (your intake meeting, plus four additional meetings)
4. Final Ethnographic Research Paper
5. Liability Waiver

Signed Timesheet

Submit a timesheet—with your final paper, signed by your supervisor and documenting the hours that you have worked this quarter. Please upload your timesheet as a *legible* PDF or JPG file. To pass the course, interns must work at least 8 weeks during the 10-week quarter AND work a minimum total of 80 hours (approximately 8-10 hours/week). **Failure to complete the minimum requirements and submit a signed timesheet will likely result in an automatic grade reduction to C-/NP**. If for any reason you find that you must miss more than the equivalent of one week's regular shift at your internship or if you must end your internship early, you MUST inform your coordinator IMMEDIATELY. Your coordinator will consult with your internship supervisor and Center administrators about appropriate steps and may advise you to drop the course if it is determined that you are not able to pass.

Weekly Written Assignments (35%):

Each week, you are required to complete a written assignment. This will typically consist of three parts.

- First, you will be asked to briefly summarize the reading(s). Within the summary, highlight aspects of the reading(s) that will be important to an analysis of your internship field site. (Roughly ½-1 double-spaced page.)

- Second, you will be given specific questions to answer about the week's reading(s) in relation to your field site. Your objective is to demonstrate that you have done the in-depth mental work necessary to find and analyze anthropological phenomena occurring in your field site. You will need to include concrete and specific examples from your site. **NOTE: these questions are guidelines to help you think about the connections between the readings and your fieldsite. You may deviate from the questions in your response with instructor consent, as long as you show a critical analysis of the readings and your fieldsite as it relates to your research topic of interest.** (Roughly 2 double-spaced pages)

- Additionally, beginning in Week 3, you will be required to write fieldnotes based on your internship experiences and any connections you make to the readings, anthropological theory, or larger social issues. These are not to be turned in as part of the written assignment but brought to one-on-one meetings to inform discussion and receive feedback.

All responses must be uploaded to the course website by Sunday at 11:59 pm. You need to turn in 6 response papers total. Each response is worth 10 points. Late responses are accepted up to 4 days as long as you communicate with me beforehand.

One-on-One Meetings/Participation (30%):

Schedule and attend biweekly discussion sessions with your coordinator (me) virtually at least 5 times, including intake. Come to each 30-minute discussion session prepared to lead our one-on-one discussion about your internship, your weekly response papers, and your progress on your research paper. This course is an upper-division independent study and your participation score for each meeting is based not only on whether you are engaged and up to date on the readings and assignments, but also on how prepared you are to dig deeply and think critically about your internship experience and course assignments. If you are concerned that you may forget things you want to talk about, come with notes prepared in advance.

Scheduling Biweekly Meetings: Once students are officially enrolled in the course and have been assigned to their coordinator, students will be able to schedule their biweekly meetings through MyUCLA by going to the "Academics" tab, "Advising Academic Services", "Appointments". You will be able to start scheduling your biweekly meetings once you are officially enrolled in the course.

You are responsible for making your own appointments and for scheduling your 5 meetings evenly throughout the quarter (biweekly – i.e., every other week). Each meeting is worth 4 points. Attending regularly scheduled meetings throughout the entire quarter is required to pass a 195CE course and failure to meet this expectation

will likely result in an automatic grade reduction to C-/NP. You may be advised to drop at any point in the quarter if you are no longer in a position to pass the course and your site will be notified.

Final Ethnographic Paper (35%):

For the final paper, your task is to bring the reader into the world of the place that you have been studying and explore in detail a theoretical question related to your internship experience (broadly defined). This paper should present a clear thesis about YOUR individual and specific internship fieldsite and it should relate to a more general field of anthropological inquiry we have examined this quarter. You should draw on the concrete examples you used to write your analyses each week. The final paper should be approximately **8-10 pages,** double-spaced, and use Times Roman, 12pt. font with 1-inch page margins. **You will submit a paper outline and annotated bibliography in Week 9. Your final paper will be due during finals.**

As you read through the ethnographies assigned for the class, think about how you may want to structure your final paper. You are strongly encouraged to model your own paper after one of them, but if there is a particular format of paper that will be useful for you, we can discuss this during our meetings.

Academic Integrity
All UCLA policies regarding academic integrity apply to 195CE internship courses, including but not limited to policies regarding **cheating, fabrication, plagiarism, multiple submissions, and facilitating academic dishonesty**. As specified in the UCLA Student Conduct Code, violations or attempted violations of academic integrity will be reported to the Dean of Students and may result in disciplinary action and/or expulsion from the university. UCLA's complete policy regarding academic dishonesty can be found at the following website: http://www.deanofstudents.ucla.edu/

Unless otherwise specified by the faculty member, all submissions, whether in draft or final form, to meet course requirements (including a paper, project, exam computer program, oral presentation, or other work) must either be the Student's own work, or must clearly acknowledge the source. (*UCLA Student Conduct Code, Section 102.01c: Academic Dishonesty—Plagiarism.*) N.B.: Students who represent as their own AI-generated output will be subject to the plagiarism penalties and policies outlined by the Dean of Students.

Nondiscrimination Policy
The UCLA Center for Community Learning is committed to a policy against discrimination on the basis of color, race, religion, sex, national origin, age, sexual orientation, gender identity and expression, disability and protected veteran status, or any other basis prohibited by UC policy and federal and state laws and regulations. We expect internship sites to adhere to applicable federal and state laws and UC Policy re: nondiscrimination, and urge students to report incidents of bias/harassment to the appropriate office at their internship site, to their internship coordinator, and/or to Center for Community Learning administrators as soon as possible after the incident in question so that we can provide supportive services (including working with campus partners to facilitate an early exit from the internship if needed). We also encourage students to pursue confidential support through Student Legal Services (https://www.studentlegal.ucla.edu/), CAPS (https://www.counseling.ucla.edu/), and other campus resources (https://www.studentincrisis.ucla.edu/Who-can-Help).

Course Accommodations & Campus Resources
UCLA provides a wide range of resources to support students facing challenges, whether inside or outside the classroom. Consult the Student Care Managers program website for information about these resources, including information about confidential one-on-one consultation: http://www.studentincrisis.ucla.edu/Who-can-Help. If you need to request an academic accommodation based on a documented disability related to your work in this course, please contact the Center for Accessible Education as soon as possible. CAE can be reached at A255 Murphy Hall, 310-825-1501, or 310-206-6083 (telephone device for the deaf). You can learn more about their services by exploring their website at http://www.cae.ucla.edu/. Students should also notify their internship coordinator about any issues as soon as

possible so that appropriate accommodations can be arranged with CAE well in advance of assignment due dates.

Communication with Sites & Campus Stakeholders
In order to monitor the educational experience of undergraduate interns, the Center for Community Learning communicates with internship site supervisors for mandatory check-ins at least twice each quarter and provides sites with an online evaluation of their partnership with UCLA. As a matter of policy, sites must be notified at any point in the quarter if students are in danger of not passing the course or if they withdraw. As needed, we may also communicate with various campus stakeholders, such as the Dashew Center for International Students & Scholars, the Career Center, and Student Care Managers.

Grading Scale
A+ 97-100
A   94-96
A-   90-93
B+   87-89
B   83-86
B-   80-82
C+   77-79
C   73-76
C-   70-72
D+   67-69
D   63-66
D-   60-62
F   0-59

**NOTE: Students taking the course on a Pass / No Pass basis must earn a C or better (73%) in the class OVERALL in order earn a grade of Pass in the course.